



Perimeter Digital Imaging FTP Site

Digital Image Printing • Equipment Supplies, Sales & Service

Instructions

1.) Download FREE FTP Software From FileZilla

- A. Go To: www.filezilla-project.org
- B. Under Quick Download Links Select: Download FileZilla Client
- C. Select The Proper Download For Your System: Choice of Windows, Mac, Linux, ETC. (Most will use "FileZilla_3.0.6_win32-setup.exe") And Install Program
- D. Sourceforge.net page will pop up showing the filezilla program downloading ...

** If you are having problems with the download not starting automatically look for the direct link in blue. Double click this option to start a direct link download.

1. **File Download - Security Warning** (window will pop up)
Select - RUN
2. **License Agreement** (window will pop up)
Select - I AGREE
3. **Choose Installation Options** (window will pop up)
Select your preference - We Recommend "Anyone who uses this computer"
Select - NEXT
4. **Choose Components** (window will pop up) - Space Required 10.7MB
Select components to install - We Recommend All items including Desktop Icon
Select - NEXT
5. **Choose Install Location** (window will pop up)
Select your destination folder
Select - NEXT
6. **Choose Start Menu Folder** (window will pop up)
Select your folder - "FileZilla FTP Client" will be the default
Select - INSTALL
7. **Completing the File Zilla Client 3.0.6 Set Up** (window will pop up)
Select - FINISH

E. Close all windows -

CONGRATULATIONS you should now have a red FileZilla Client icon on your desk top!

2.) Go to your **FileZilla Client** desk top icon

- A. Double click icon to open program
- B. Welcome to FileZilla (window will open)
Select - OK (Note: this window will only open this one time.)
- C. FileZilla (program window will open)
 1. Fill in the following information that was given to you on your user agreement.
HOST: 68.157.146.138
USERNAME: enter your unique username
PASSWORD: enter your unique password
PORT: *leave empty*

3.) You Are Ready To Up Load Files To The Perimeter Digital FTP site.

- A. On the LEFT is your local computer "Local Site"
On the RIGHT is the FTP site "Remote Site"
- B. From your "Local Site" select the files you want to up load to the FTP site and simply drag them to the right to the "Remote Site". Do not forget to set up your folders with a job name or number and to adjust file name/numbers to force the documents to print in the correct order.

** Note should you loose or forget your User Name and Password email norcross@perimeterdigital.net with a request for your user name and password to be sent to you. **Phone: 770/ 734-9212**